

Lamar A. Pearson (

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Complete the Enclosed Form

Please complete and return the enclosed acknowledgement form within 5 days of the date you receive this notice. Please use the enclosed envelope to return the form to us. We assume you received this notice 5 days after the date on it unless you show us that you did not receive it within the 5-day period. We sent a courtesy copy of the acknowledgement form for your representative's review. Your representative does not need to return their copy of the form.

If You Cannot Come To Your Scheduled Hearing

If you cannot come to your hearing at the time and place we have set, please call this office immediately. Also, please mail the acknowledgement form to this office right away.

If you need to change the time or place of your hearing, you must ask for the change as soon as you know of a problem that will keep you from coming. If possible, your request should be in writing to state why you need the change and the time and place you would like the hearing held.

The ALJ will decide whether you have a good reason for requesting the change. If you delay in asking for a change, the ALJ will also decide whether you have a good reason for the delay.

If it is found you have a good reason for your request, we will set a new time and place for your hearing. We will also send another notice giving you the time and place of your hearing at least 20 days before the new date of the hearing.

You May Submit More Evidence and Review Your File

It is very important that the evidence in your file is complete and up-to-date. If there is more evidence, such as recent records, reports, or evaluations that you want us to see, please mail or bring that evidence to us as soon as possible. If you cannot submit the evidence before the hearing, you may bring it to the hearing. Submitting evidence before the hearing can often prevent delays in reviewing your case.

If you want to see your file before the date of your hearing, please call this office and make arrangements. If your file is electronic, you may ask for a copy on a compact disc. You may also review your file on the day of your hearing if you come in at least 30 minutes before the time set for your hearing. Please call us in advance if you will need more than 30 minutes to review your file.

Issues the ALJ Will Consider

The hearing concerns your application of April 19, 2011, for Supplemental Security Income (SSI) under section 1614(a)(3) of the Social Security Act (the Act). The ALJ will consider whether you are disabled under section 1614(a)(3) of the Act.



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Under the Act, the ALJ will find you disabled if you have a physical or mental condition(s) that:

- Keeps you from doing any substantial gainful work; and
- Has lasted 12 straight months, can be expected to last 12 straight months, or can be expected to result in death.

The ALJ will follow a step-by-step process to decide whether you are disabled. The ALJ will stop the process at the first step he or she can make a decision. The steps in this process look at:

- Any work you have done after your condition(s) began;
- The severity of your condition(s);
- Whether you can do the kind of work you did in the past; and
- Whether you can do any other kind of work considering your age, education, and work experience.

Our regulations explain the rules for deciding whether you are disabled and, if so, when you became disabled. These rules are in the Code of Federal Regulations, Title 20, Chapter III, Part 416, Subpart I.

More About the Issues

If the ALJ finds that you have been disabled, he or she will also consider whether your disability continues through the date of the decision or whether your condition(s) has improved.

Remarks

A vocational expert will testify at your hearing.

If You Disagree With the Issues

If you disagree with the issues listed above, you must state in writing why you disagree. To prevent delays, you must do this as soon as possible after you receive this notice.

Your Right To Request a Subpoena

The ALJ may issue a subpoena that requires a person to submit documents or testify at your hearing. The ALJ will do this if the person has evidence or information that you reasonably need to present your case fully.

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If you want the ALJ to issue a subpoena, you must write to him or her as soon as possible. The ALJ must receive your request no later than 5 days before your hearing. In your request, please state:

- What documents you need and/or who the witnesses are;
- The location of the documents or witnesses;
- The important facts you expect the document or witness to prove; and
- Why you cannot prove these facts without a subpoena.

What Happens At the Hearing?

- The ALJ will ask you and any other witnesses to take an oath or to affirm that the testimony is true.
- You will have a chance to testify and tell the ALJ about your case.
- You and your representative (if you have one) may submit documents, present and question witnesses, state your case, and give written statements about the facts and law.
- The ALJ will ask you and any other witnesses questions that will help him or her make a decision in your case.
- We will make an audio recording of the hearing.

Travel Costs

We can pay certain travel costs when you, your representative, or needed witnesses must travel more than 75 miles to the hearing. A sheet is enclosed to tell you about our rules for paying travel costs. Please call this office if you want more information.

The Decision

After the hearing, the ALJ will issue a written decision and mail it to you. The decision will explain the ALJ's findings of fact and conclusions of law. The ALJ will base his or her decision given all the evidence of record, including the testimony at your hearing.



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When we can pay travel expenses

If you must travel more than 75 miles one way from your home or office to attend the hearing, we can pay certain costs. Here are the rules that apply:

- We can pay expenses such as the cost of a bus ticket or expenses for driving your car.
- In certain circumstances, you may need meals, lodging, or taxicabs. The Administrative Law Judge (ALJ) must approve these special travel costs **before the hearing unless** the costs were unexpected and unavoidable.
- The ALJ may also approve payment of similar travel expenses for your representative and any witnesses he or she determines are needed at the hearing.
- You must submit a written request for payment of travel expenses other than meals, lodging, or taxicabs to the ALJ at the time of the hearing or as soon as possible after the hearing. List what you spent and include supporting receipts. If you requested a change in the scheduled location of the hearing to a location farther from your residence, we cannot pay you for any **additional** travel expenses.
- If you need money for travel costs in advance, you should tell the ALJ as soon as possible **before the hearing**. We can make an advance payment only if you show that without it you would not have the funds to travel to or from the hearing.
- If you receive travel money in advance, you must give the ALJ an itemized list of your actual travel costs and receipts within 20 days after your hearing.
- If we gave you an advance payment that is more than the amount you are due for travel costs, you must pay back the difference within 20 days after we tell you how much you owe us.
- If we reimburse you for travel costs we follow the rules in the Code of Federal Regulations and apply the same rates and conditions of payment that govern travel expenses for Federal employees. 41 CFR Chapter 301 and 20 CFR 416.1495-1499.



Electronic Disability Claims Processing

Social Security is changing from a paper to an electronic disability claims process in order to improve the quality and timeliness of our decisions. Your client's disability claim file is being processed electronically. Your claimant's rights under the Social Security Act remain the same.

When your client's case is exhibited, we will forward a copy of the file to you on a compact disc (CD). We will also provide you a copy of the file on CD on the day of the hearing. Should you require a copy of the file at any other time, please contact the hearing office.

Additional evidence should be submitted within the timeframes for the submission of evidence discussed in the notice. The preferred way to submit evidence to the electronic folder is by using one of the following three methods:

- **Send the evidence using the Electronic Records Express (ERE) website. If you have not registered to use the ERE website, contact your local hearing office.**
- **Fax the evidence using this fax number -- (877)389-4213. Remember that the enclosed barcode must be the first page for each document being faxed.**
- **Send the evidence to the contract scanner listed below. The barcode must be the first page of each document. DO NOT SEND ORIGINAL DOCUMENTS. DOCUMENTS ARE NOT RETURNED.**

Creve Coeur, MO ODAR
P. O. Box 9044
Mt. Vernon, IL 62864-0144

You may also send the evidence by mail or deliver it to the hearing office but there may be a delay in associating the evidence with the electronic file.

NOTE: The attached barcode pertains to your client's disability claim file only. Please keep the original barcode sheet for submitting all documents on this case. Bar codes may be used more than once when faxing evidence into the electronic file.

Form Approved
OMB NO. 0960-0671**ACKNOWLEDGEMENT OF RECEIPT (NOTICE OF HEARING)**
(COMPLETE THIS FORM AND RETURN IT AT ONCE IN THE ENVELOPE PROVIDED. NO POSTAGE IS NECESSARY)

Claimant: Lamar A. Pearson	Social Security Number:
Wage Earner:	Administrative Law Judge
Hearing Scheduled: Thursday, April 19, 2012 at 10:30 AM Central (CT)	Hearing Office: Creve Coeur
Location of Hearing: Room 6 11475 Olde Cabin Road Ste 150 Creve Coeur, MO 63141	

(Check only one)

☐ I will be present at the time and place shown on the Notice of Hearing. If an emergency arises after I mail this form and I cannot be present, I will immediately notify you at the telephone number shown on the Notice of Hearing.

☐ I cannot be present at the time and place shown on the Notice of Hearing. I request that you reschedule my hearing because:

NOTE: YOUR REQUEST FOR HEARING MAY BE DISMISSED IF YOU DO NOT ATTEND THE HEARING AND CANNOT GIVE A GOOD REASON FOR NOT ATTENDING. THE TIME OR PLACE OF THE HEARING WILL BE CHANGED IF YOU HAVE A GOOD REASON FOR YOUR REQUEST.

Signature:	Date:	Area Code and Telephone Number:
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☐ I have recently moved. My new address is:

Privacy Act Notice The Social Security Act (sections 205(a), 702, 1631(e)(1)(A) and (B), and 1869(b)(1) and (c), as appropriate) authorizes the collection of information on this form. We need the information to continue processing your claim. You do not have to give it, but if you do not you may not be able to receive benefits under the Social Security Act. We may give out the information on this form without your written consent if we need to get more information to decide if you are eligible for benefits or if a federal law requires us to do so. Specifically, we may provide information to another Federal, State, or local government agency which is deciding your eligibility for a government benefit or program; to the President or a Congressman inquiring on your behalf; to an independent party who needs statistical information for a research paper or audit report on a Social Security program; or the Department of Justice to represent the Federal Government in a court suit related to a program administered by the Social Security Administration.

We may also use the information you give us when we match records by computer. Matching programs compare our records with those of other Federal, State, or local government agencies. Many agencies may use matching programs to find or prove that a person qualifies for benefits paid by the federal government. The law allows us to do this even if you do not agree to it.

Paperwork Reduction Act Statement - This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 1 minute to read the instructions, gather the facts, and answer the questions. You may send comments on our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401. Send only comments relating to our time estimate to this address, not the completed form.
Form HA 504 (09-2003) ef (10-2004)